PARTICIPANT ELIGIBILITY CRITERIA
Summer Seminars and Institutes for K-12 Educators

Summer seminars and institutes are designed primarily for full- or part-time K-12 educators who teach in public, charter, independent, and religiously affiliated schools, or as home schooling parents. We will also admit a limited number of educators who work outside the K-12 classroom and who can demonstrate that participation will advance project goals and enhance their professional work.

Five institute spaces will be reserved for teachers who are new to the profession (those who have been teaching for five years or less).

Participants must be United States citizens, residents of U.S. jurisdictions, or foreign nationals who have been residing in the United States or its territories for at least the three years immediately preceding the application deadline. U.S. citizens teaching abroad at U.S. chartered institutions are also eligible to participate.

**Ineligible Applicants:** Individuals who are delinquent in the repayment of federal debt (e.g., taxes, student loans, child support payments, and delinquent payroll taxes for household or other employees) are not eligible to apply. Individuals may not apply to participate in a Summer Seminar or Institute if they have been debarred or suspended by any federal department or agency.

To be considered for selection, applicants must submit a complete application as indicated on the “Stony the Road...” website.
APPLICATION INSTRUCTIONS
Summer Seminars and Institutes for K-12 Educators

The “Stony the Road...” Institute is a residential program: Depending on public health guidelines related to COVID-19, plans for a residential offering are subject to change.

Applicants: What You Need to Know

1. **NEH Summer Seminars and Institutes** allow K-12 educators an opportunity to enrich and revitalize their teaching through the study of humanities topics that bear upon K-12 education. Participants will receive a certificate upon completion of the program, but programs are not intended to duplicate graduate-level courses.

2. **What is the format of “Stony the Road...”?** This institute is open to 30 participants to study Alabama’s civil rights legacy with a team of experienced scholars and includes travel to key sites of memory across the state. Because this longer format emphasizes a broad range of perspectives that can be brought to a topic, an institute typically has more and longer meetings per week than a seminar. Project leaders and participants mutually explore connections between scholarship and teaching, and some time is provided for work on individual or collaborative projects.

3. **What is provided for and required of participants? (Stipend, Tenure, Conditions of the Award)**
   
a. Participants, or Summer Scholars, are offered a stipend for participation in the project. The stipend is intended to help cover travel, housing, meals, and basic academic expenses. Stipends are determined according to the duration of the Seminar or Institute: one week ($1,300), two weeks ($2,200), three weeks ($2,850), four weeks ($3,450). Stipends are taxable. As “Stony the Road” is a three-week Institute, teachers will receive a **$2,850** stipend.
b. In order to participate in the Institute, selected educators must agree to attend all meetings and engage fully as professionals in the work of the project. During the project, participants may not undertake teaching assignments or professional activities unrelated to their participation in the project. Those who, for any reason, do not complete the full tenure of the project will receive a reduced stipend. Participants must also submit an evaluation at the end of the project's residential period.

4. Who is eligible?
   a. Summer seminars and institutes are designed primarily for full- or part-time K-12 educators who teach in public, charter, independent, and religiously affiliated schools, or as home schooling parents. We will also admit a limited number of educators who work outside the K-12 classroom and who can demonstrate that participation will advance project goals and enhance their professional work.
   b. In any given year, an individual may apply to a maximum of two Seminars, Institutes, or Landmarks, but may attend only one.

5. How will participants be selected?
   a. A selection committee, comprised of the project director and two or more colleagues, will evaluate all complete applications to select a group of 30 Summer Scholars and to identify alternates.

   b. What are the selection criteria? Eligibility will be determined based on the information contained in the applicant résumé, essay, and letter of reference, including:
      - The applicant’s effectiveness and commitment as a teacher/educator
      - The applicant’s intellectual interests as they relate to the topic of the Institute
      - The applicant’s perspectives, skills, or experiences that would contribute to the program
Evidence that participation in the institute will have a long-term impact on the applicant’s teaching

c. Categories of preference that would affect decisions, such as:

- At least five Institute spaces will be reserved for teachers who are new to the profession (those who have been teaching for five years or less).
- Primary consideration is given to those who have not previously attended an NEH Summer Seminar or Institute.
- When choices must be made between equally qualified candidates, preference is given to those who would enhance the diversity of the program.

6. What comprises a complete application?

A complete application will contain:

a. Cover sheet that includes all of the following: Participant name; home zip code; preferred email; home, mobile, and school telephone numbers; institution name, city, and state; institution type; grade levels taught; subjects taught; number of years of teaching experience; and number of students taught per year

b. Two-page résumé

c. Three-page essay that explains your reason for applying, how you plan to use the information from the Institute in your practice, some highlights of your teaching career, and any other information that you would like to share with the selection committee.

d. Professional reference letter from an administrator or peer.

The reference letter should be sent to Mrs. Evelyn Davis directly from the person making the reference: edavis@alabamahumanities.org

7. When and how should an application be submitted?

a. All application materials (with the exception of letters of recommendation) should be combined into one document and submitted as a single PDF.
b. Please submit your application PDF to Evelyn Davis via email: edavis@alabamahumanities.org

Note: Applications sent to the NEH will not be reviewed.

8. When will applicants be notified and need to respond?
   a. All applicants will be notified on Friday, March 25, 2022. This date is required by the NEH for all projects. Once you accept the offer to attend any NEH Summer Program (NEH Summer Seminar, Institute, or Landmark), you may not accept an additional offer or withdraw in order to accept a different offer.

   b. Successful applicants must accept or decline offer(s) by Friday, April 8, 2022. This date is required by the NEH of all projects.

9. How might COVID affect this project?
   As stated, the “Stony the Road...” Institute is a residential program. Depending on public health guidelines related to COVID-19, plans for a residential offering are subject to change.

Principles of Civility

The Endowment’s Seminars, Institutes and Workshops are intended to extend and deepen knowledge and understanding of the humanities by focusing on significant topics, texts, and issues; contribute to the intellectual vitality and professional development of participants; and foster a community of inquiry that provides models of excellence in scholarship and teaching.

Seminar, Institute, and Workshop presentations and discussions should be:

- Firmly grounded in rigorous scholarship and thoughtful analysis
- Conducted without partisan advocacy
- Respectful of divergent views
• Free from *ad hominem* commentary
• Devoid of ethnic, religious, gender or racial bias

Any views, findings, conclusions or recommendations expressed in this program do not necessarily represent those of the National Endowment for the Humanities.

**Equal Opportunity Statement**

NEH programs do not discriminate on the basis of race, color, national origin, religion, sexual orientation, disability, or age. For further information, write to the Equal Opportunity Officer, National Endowment for the Humanities, 400 7th Street, SW, Washington, DC 20024.

TDD: 202-606-8282
(This is a special telephone device for those who are deaf or hard of hearing)